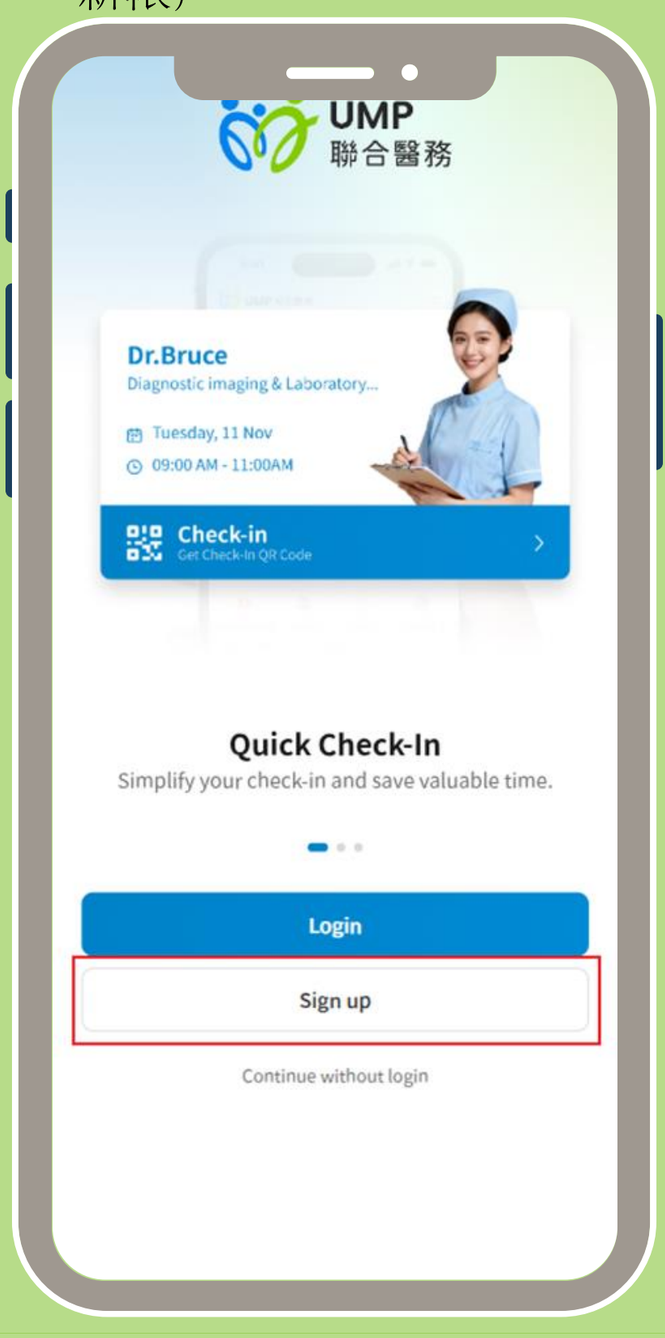
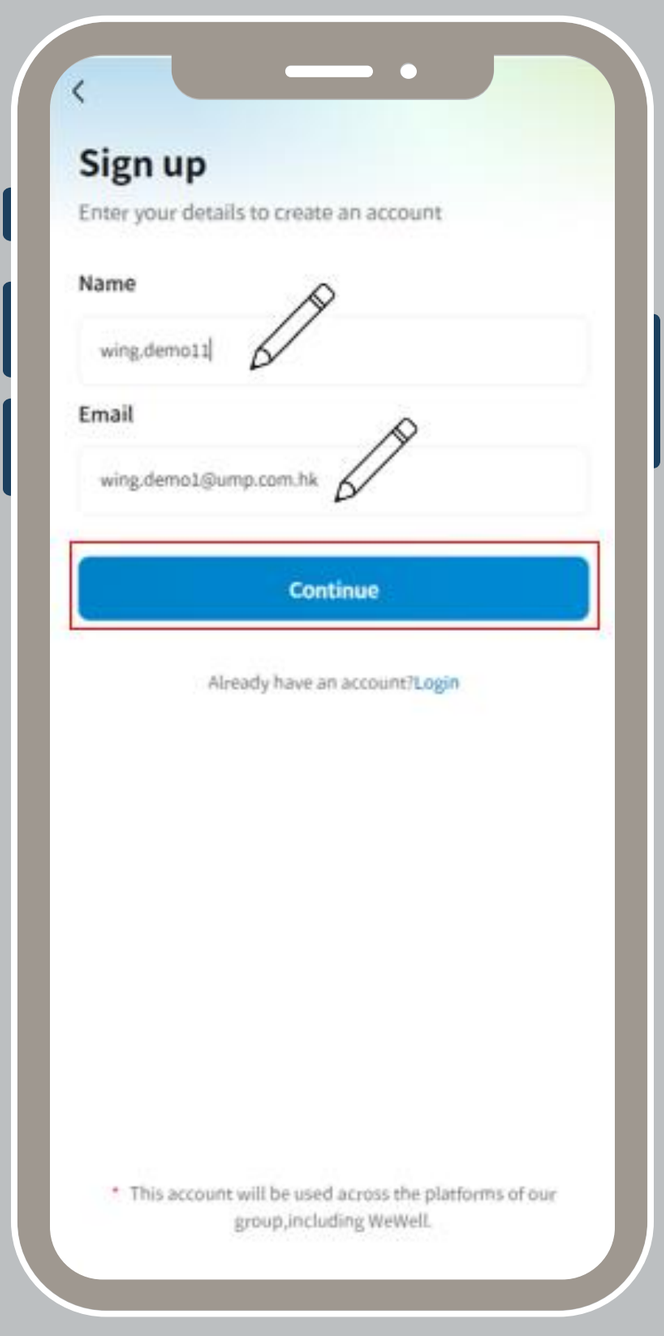
SIGN UP
註冊成為會員

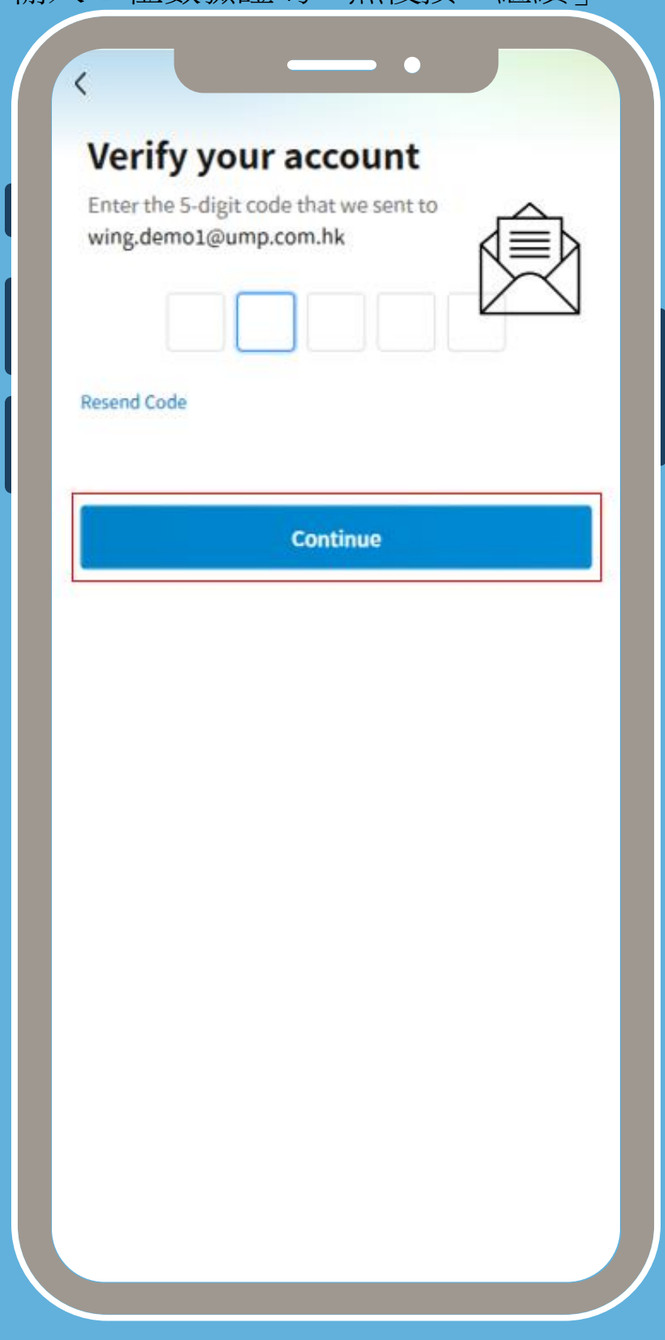
1 On the welcome screen, click “Sign Up” to create a new account
在歡迎頁面, 點擊「註冊」以創建新帳戶



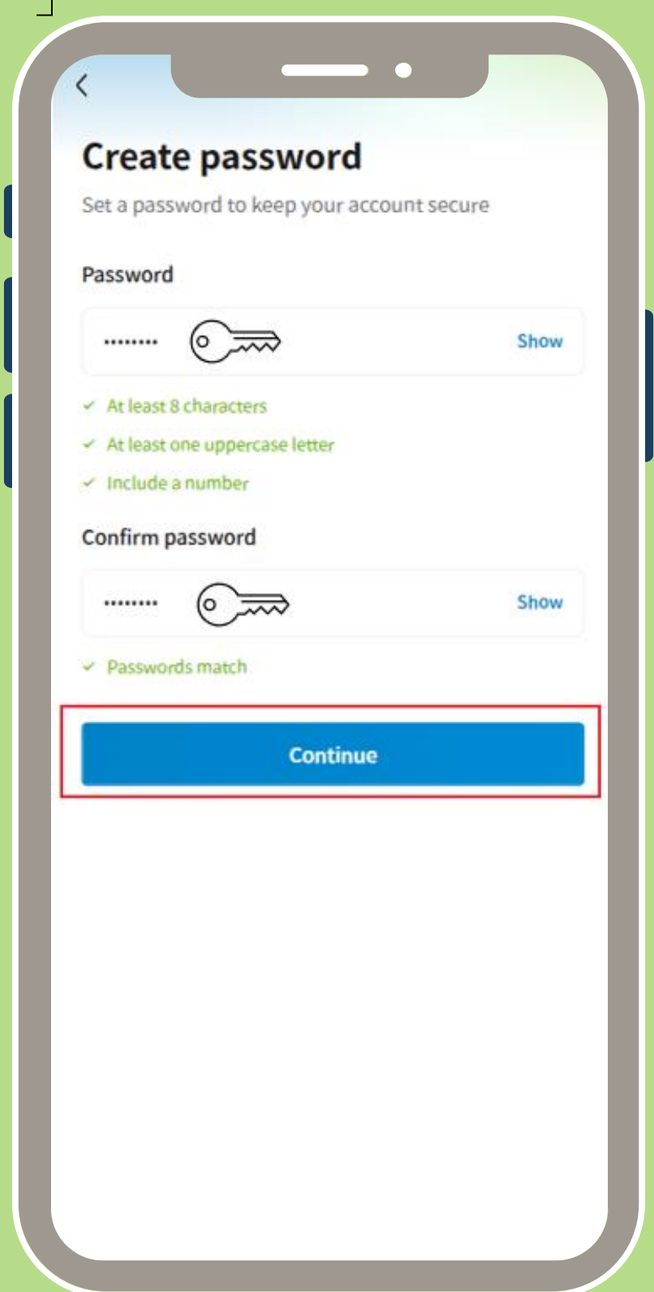
2 Fill in your name and email, then click “Continue”
輸入您的姓名和電郵地址 ，然後點擊「繼續」



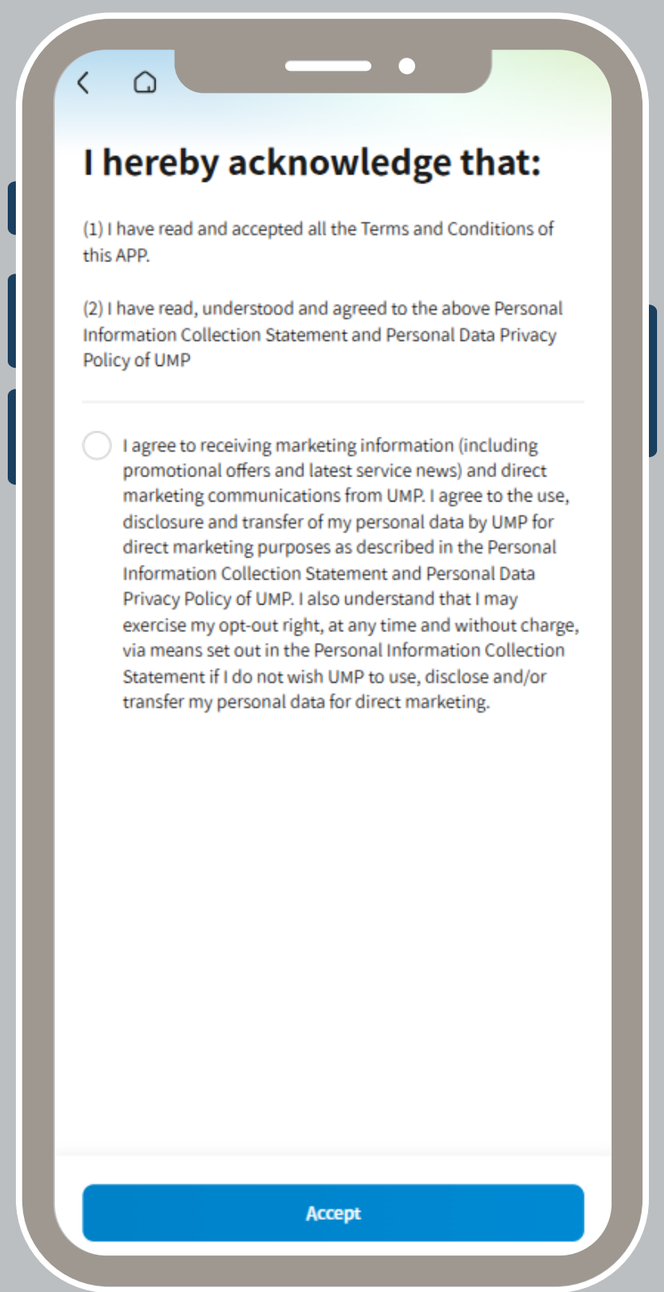
3 A 5-digit code will be sent to your email
Enter 5-digit verification code and click “Continue”
系統將向您的電郵發送一組 5 位數驗證碼
輸入 5 位數驗證碼，然後按「繼續」



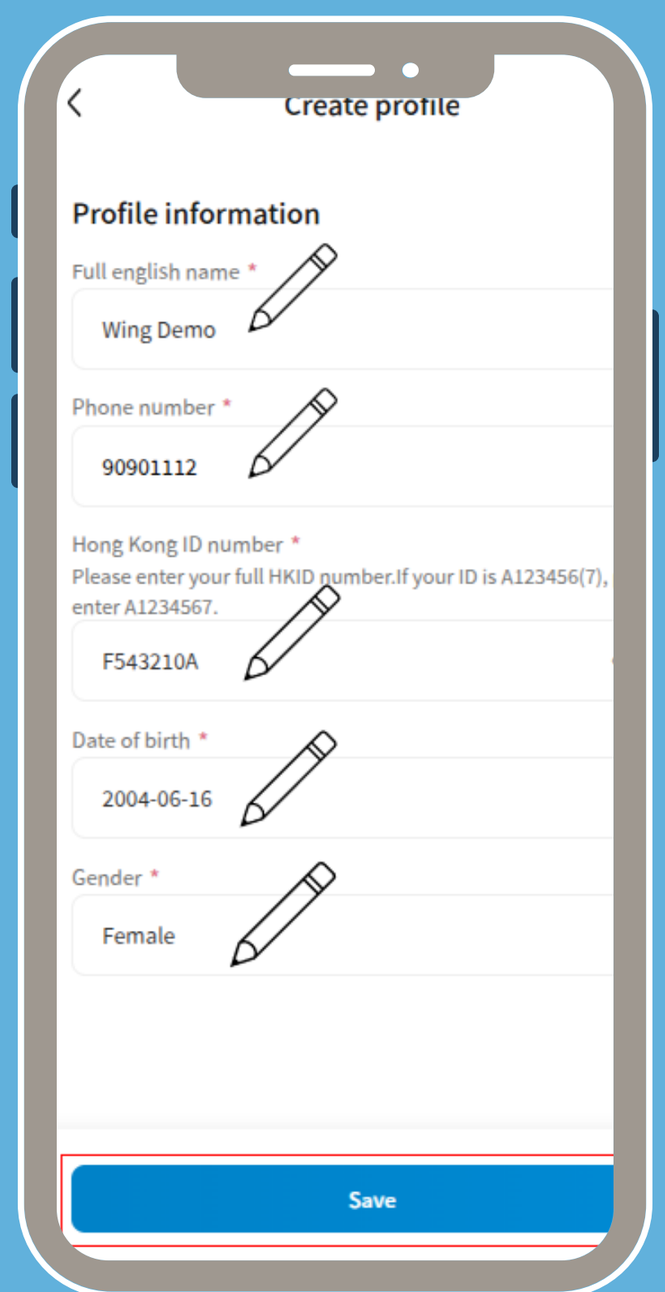
4 Set a password to secure your account, then click “Continue”
設定您的帳戶密碼後，按「繼續」



5 By click “Accept,” you agree to the UMP Member T&C and Privacy Policy
按「接受」即表示您同意UMP會員條款及細則、以及私隱政策



6 Fill in your personal profile information, then click “Save” to complete the setup
填寫您的個人資料，然後按「儲存」以完成設定



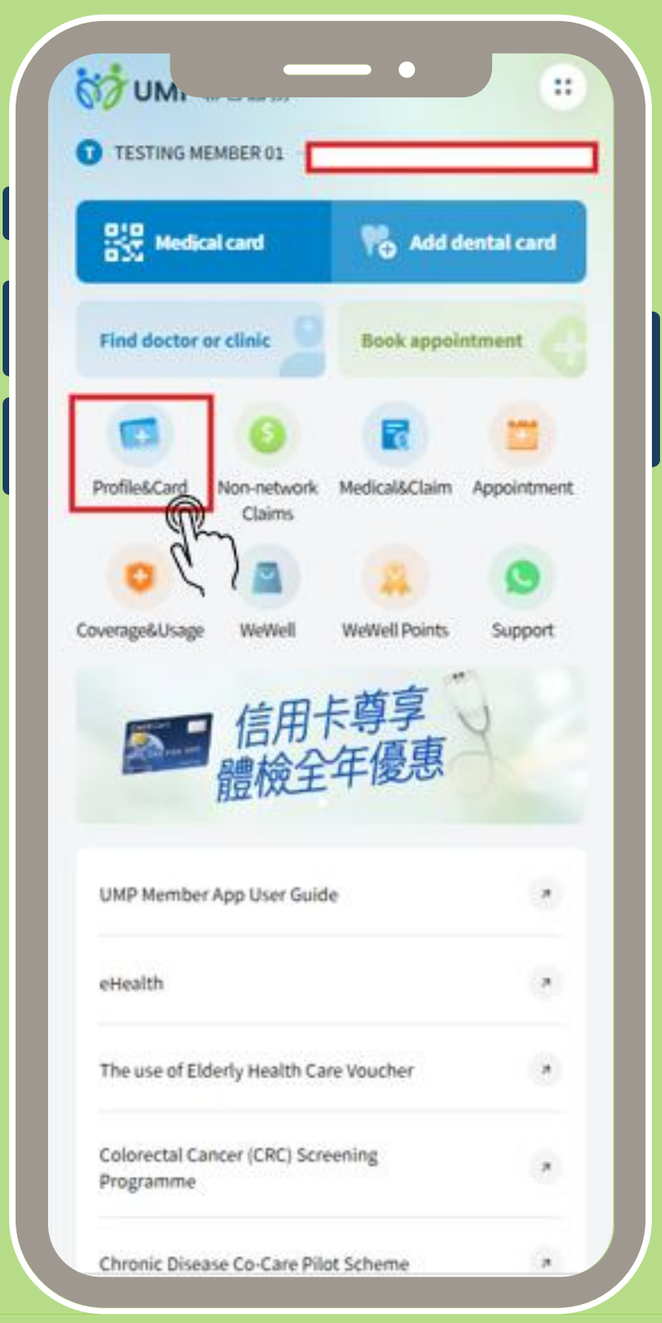
ADD MEDICAL – STUDENT ID

添加醫療卡 –學生編號

UMP 聯合醫務

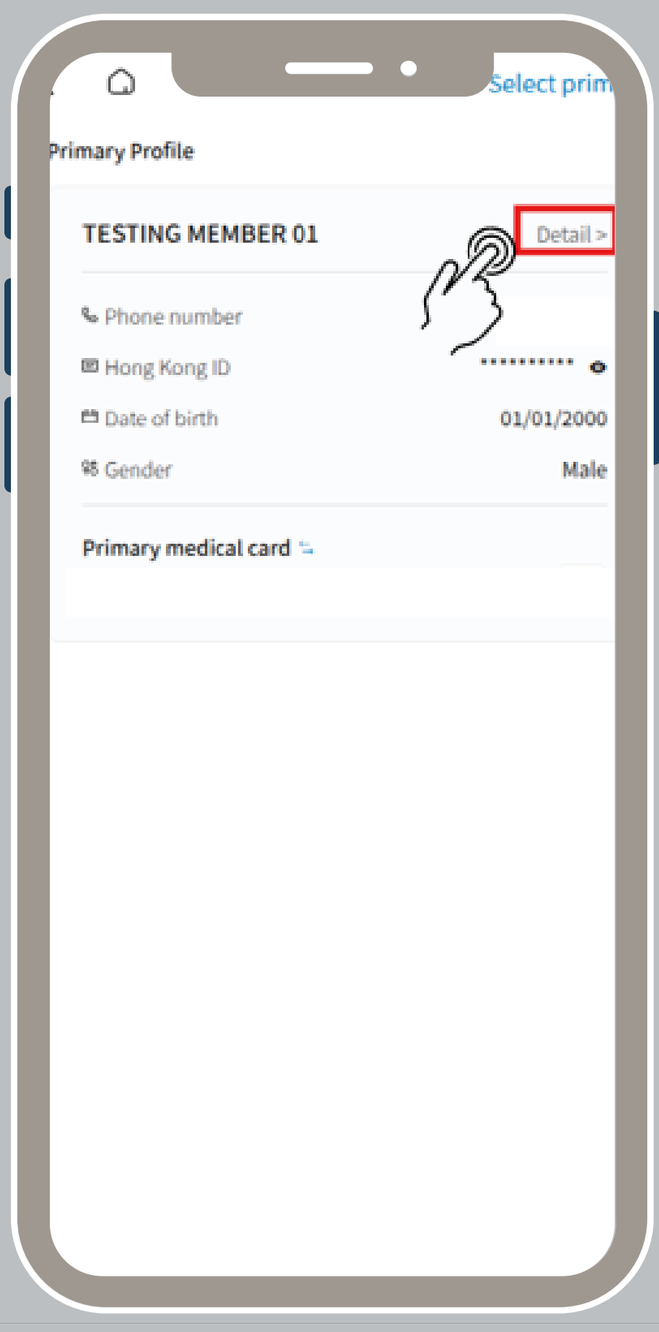
1 Click “Profile&Card” on the homepage to manage or add profiles

在首頁點擊「檔案與醫療卡」以管理或新增個人檔案



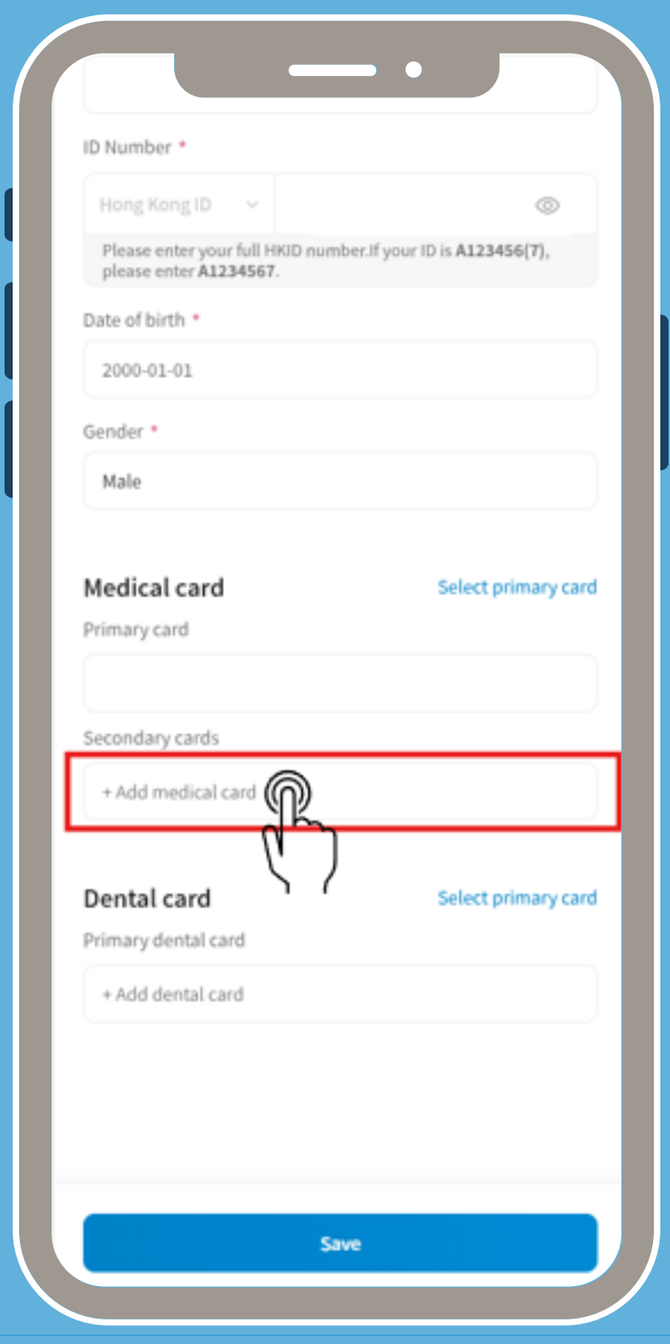
2 Click “Detail >” to view or manage specific profile information

點擊詳情以查看或管理特定的個人檔案資訊



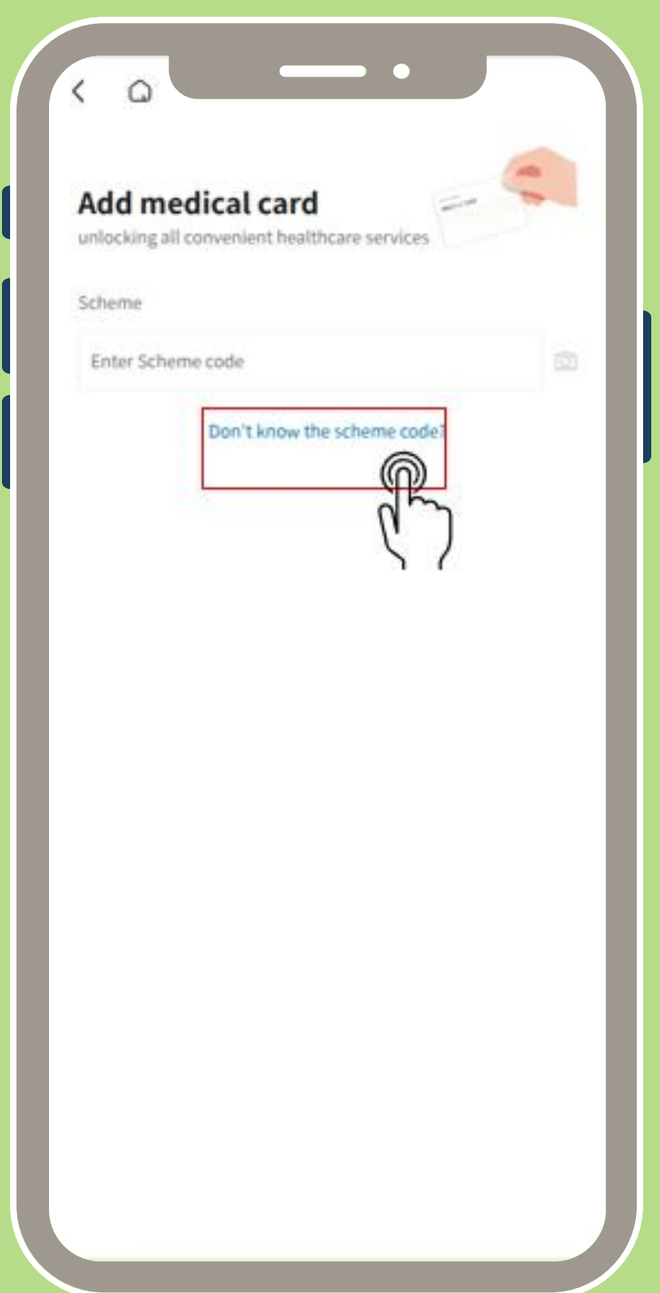
3 Scroll down to the Medical card section and click “+ Add medical card”

向下滾動至醫療卡部分,然後點擊「+添加醫療卡」



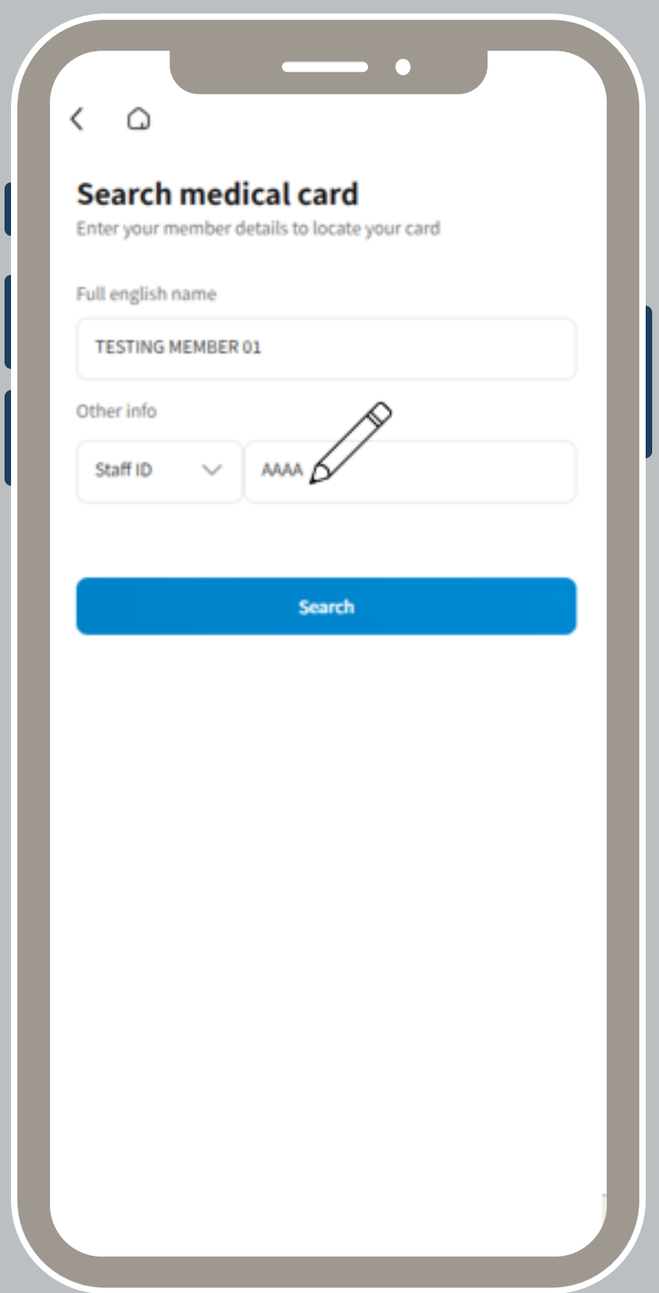
4 Click "Don’t know the scheme code?" to search your card

請點擊「不知道計劃代碼？」並透過其他資料搜尋您的醫療卡



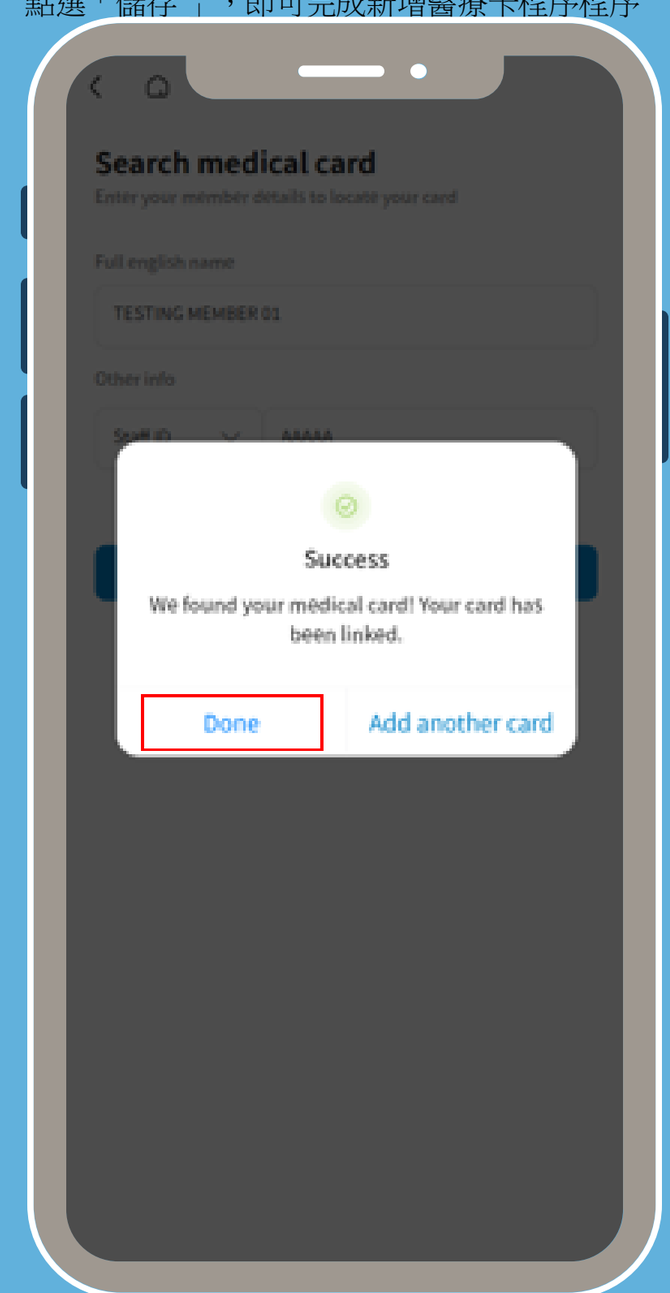
5 Enter your Student ID, or select another identifier from the "Other Info" drop-down and enter the corresponding ID

輸入您的學生編號，或於「其他資料」下拉選單中選擇其他識別資料，並輸入相應編號



6 A success message will appear once your Medical Card has been found and linked. Click "Done", then scroll to the bottom of the page and click "Save" to complete the card addition process

當您的醫療卡成功被找到並完成連結後，系統將顯示成功訊息。點選「完成 」，然後捲動至頁面底部並點選「儲存 」，即可完成新增醫療卡程序程序



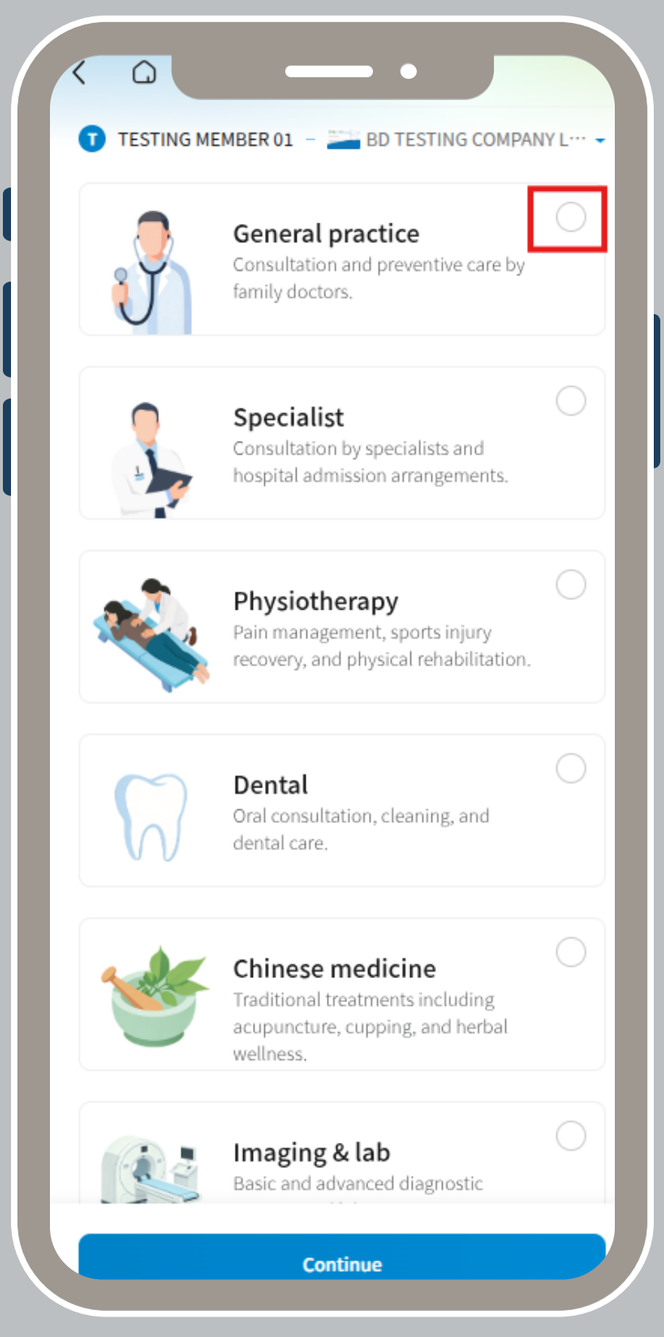
UMP 聯合醫務

FIND DOCTOR & CLINIC
尋找醫生及診所

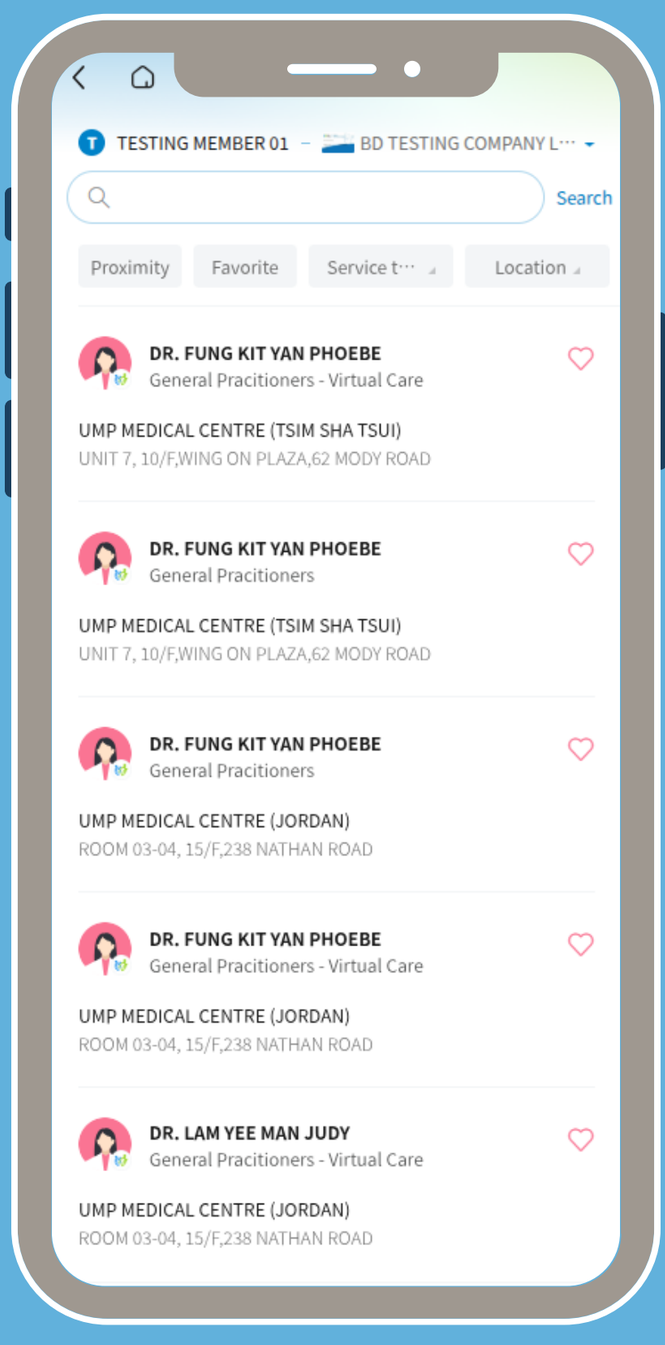
1 Find Doctor or Clinic from homepage
在首頁進入尋找醫生或診所



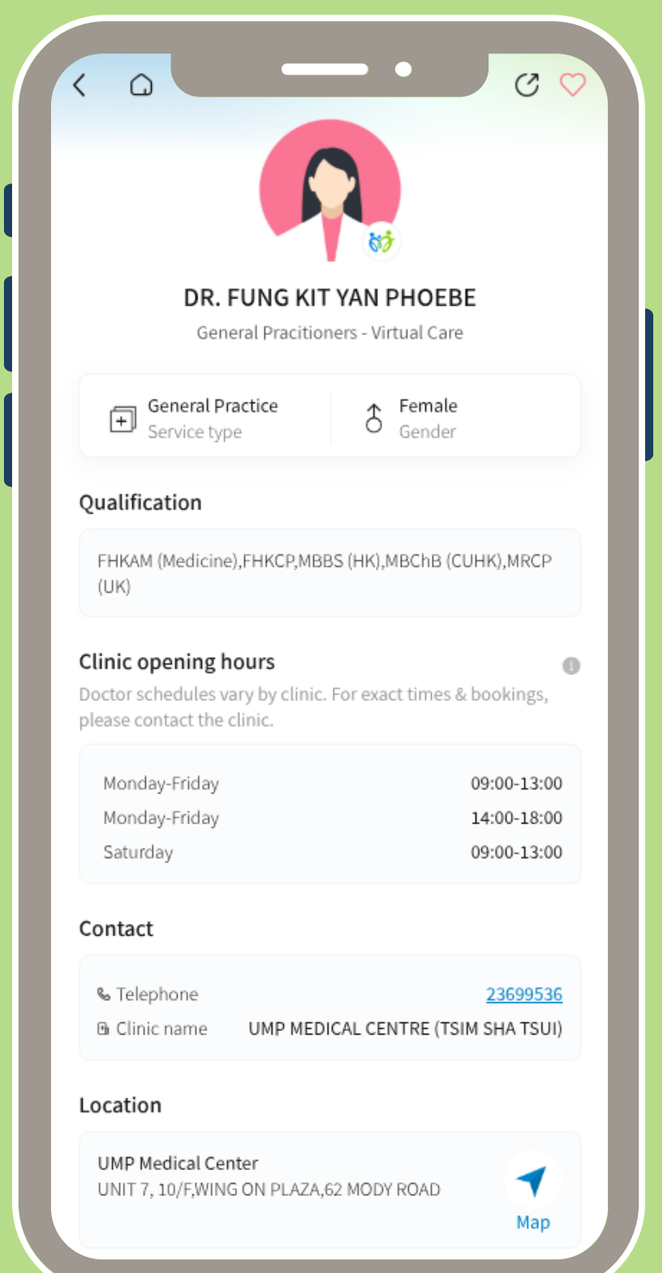
2 Select your required service type and click “Continue”
選擇您所需的服務類別, 然後點擊「繼續」



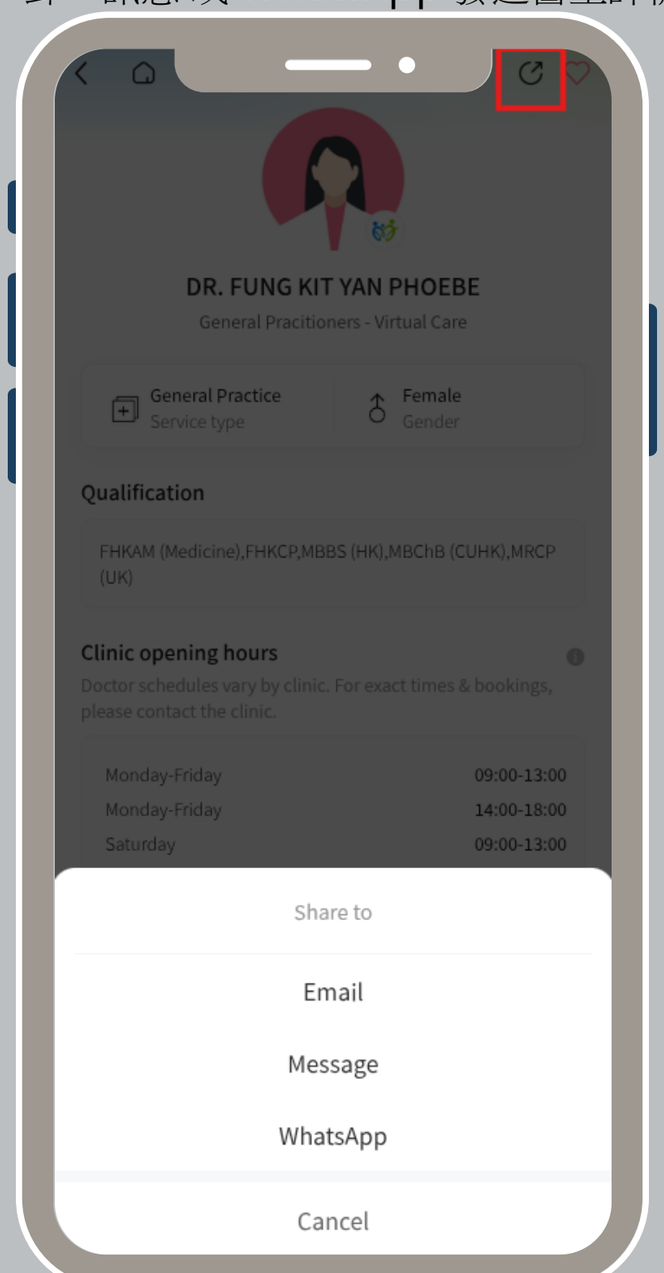
3 Browse the list of available doctors
瀏覽網絡醫生列表



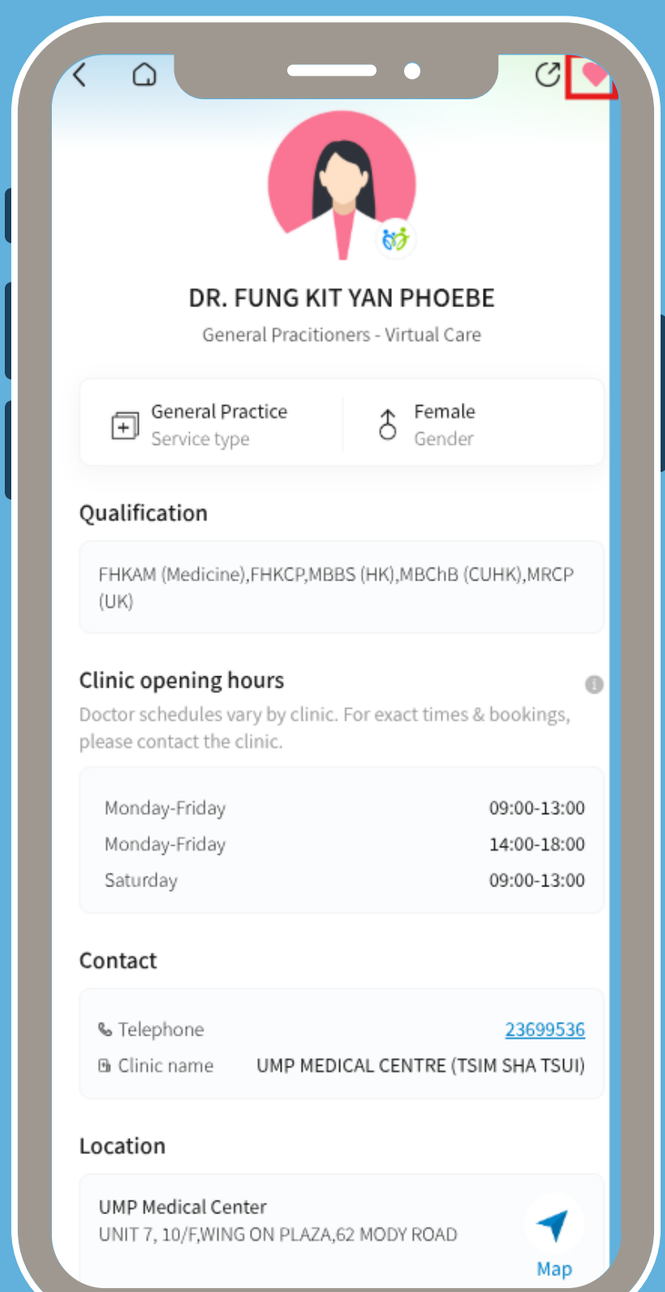
4 Click on a doctor's name to view detailed information
點擊醫生姓名以查看醫生詳細資料



5 You can Click “Share” icon in the top right corner to send the doctor's details via Email, Message, or WhatsApp
您可點擊右上角的分享圖標 , 即可透過電郵、訊息 或 WhatsApp 發送醫生詳情



6 You can Click the Heart icon to save the doctor to your Favorite list for quicker access in the future
您可點擊愛心圖標將醫生儲存至收藏列表 , 以便日後快速查看



CLINIC CHECK-IN
診所登記

①

Access Medical / Dental Card from homepage
於首頁進入「醫療卡」



②

Present your QR Code for Clinic Check-in
向診所職員出示您的 QR Code 以完成登記



③

Or alternatively present your Medical Card for Clinic Check-in
您亦可出示醫療卡完成診所登記

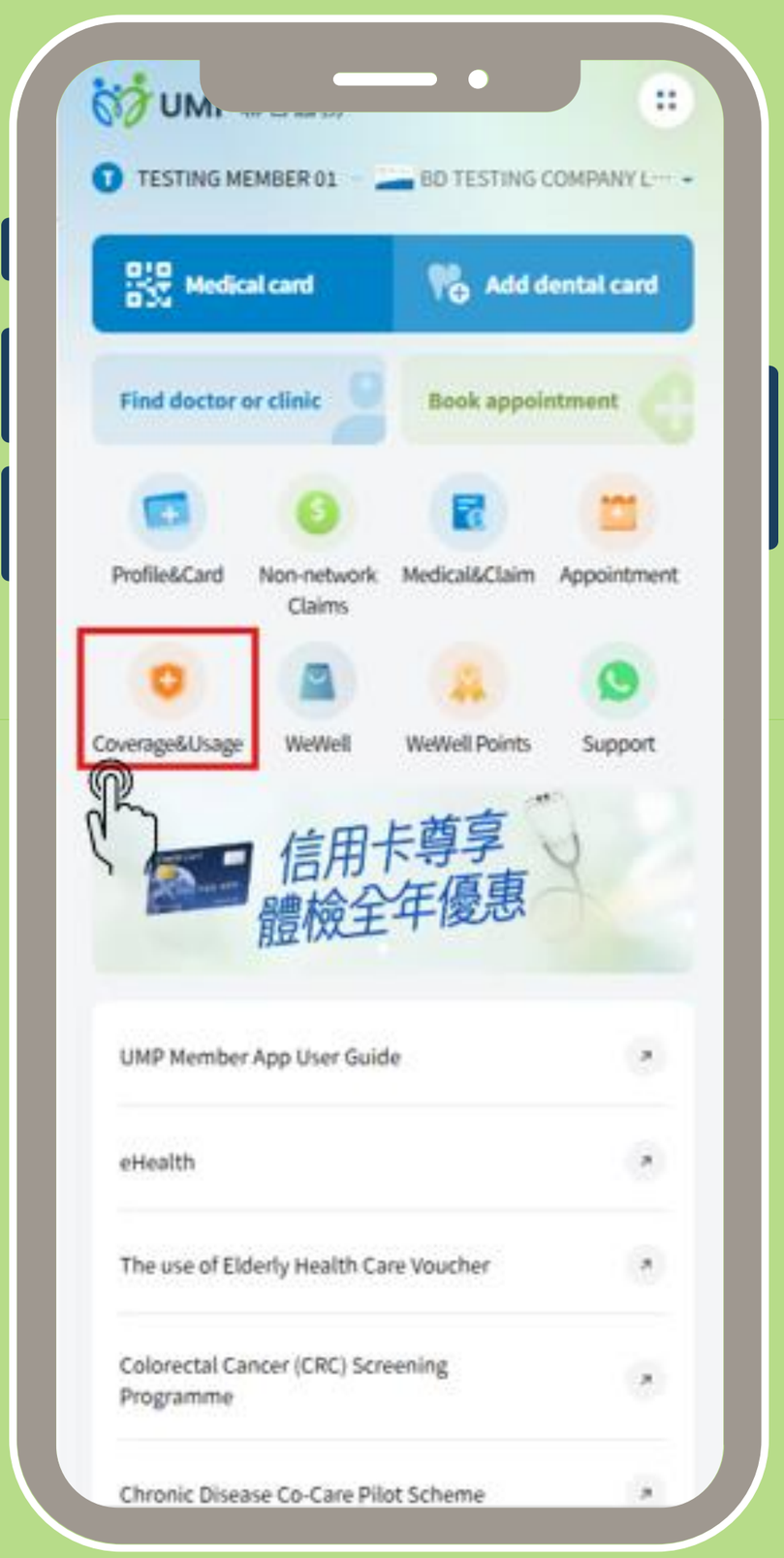


VIEW YOUR MEDICIAL BENEFIT DETAILS

查看醫療福利詳情

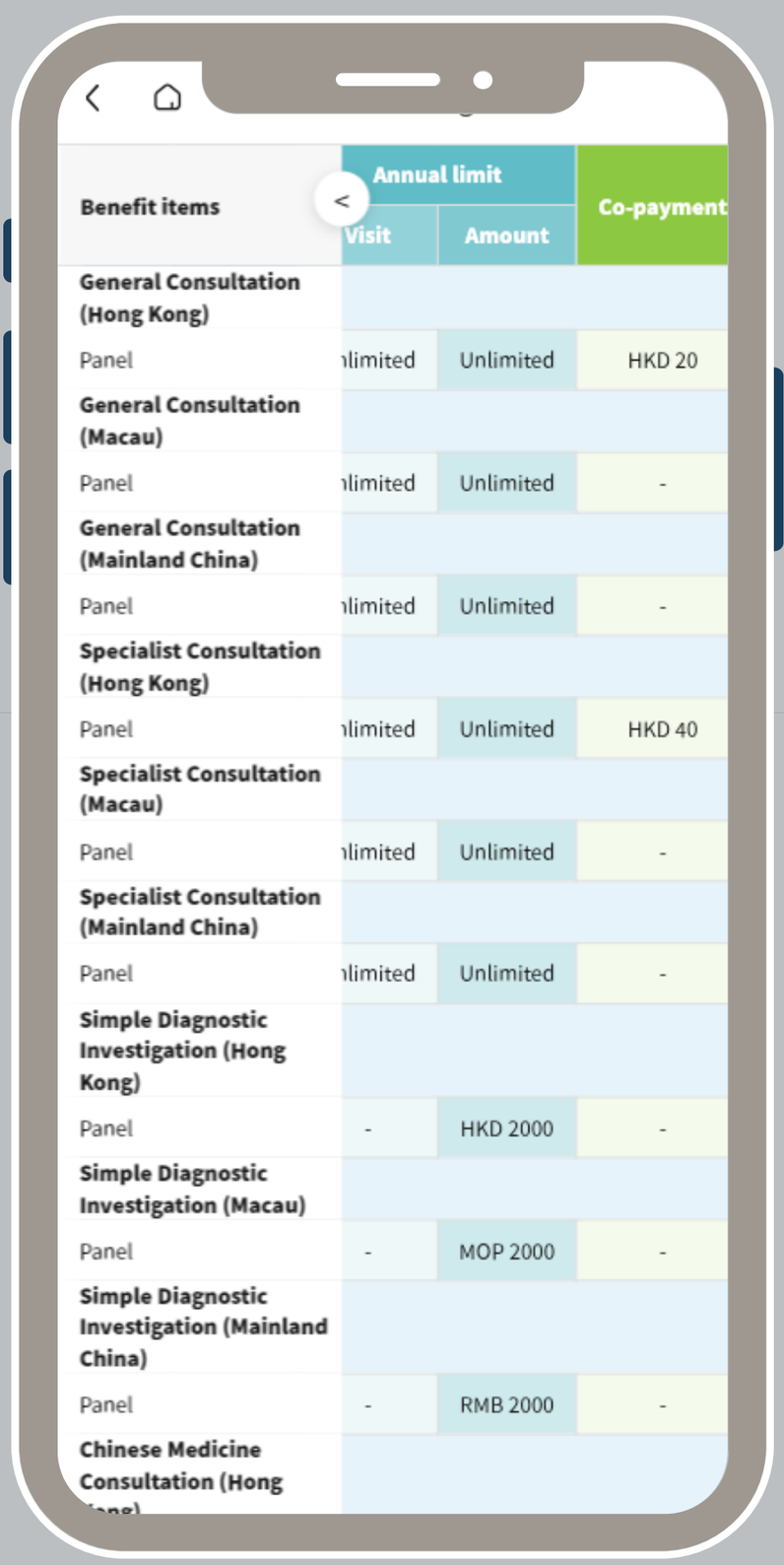
1

Click “Coverage & Usage” on the homepage to view your medical benefit details.
在主頁點擊「保障範圍與用量」以查看您的醫療福利詳情



2

Under the Coverage tab, you can review benefit items such as consultation types, annual limits, and co-payment details
在保障分頁下，您可以查看各項福利細節，例如各類醫療服務使用上限、年度上限及共付額詳情



Benefit items	Annual limit		Co-payment
	Visit	Amount	
General Consultation (Hong Kong)			
Panel	limited	Unlimited	HKD 20
General Consultation (Macau)			
Panel	limited	Unlimited	-
General Consultation (Mainland China)			
Panel	limited	Unlimited	-
Specialist Consultation (Hong Kong)			
Panel	limited	Unlimited	HKD 40
Specialist Consultation (Macau)			
Panel	limited	Unlimited	-
Specialist Consultation (Mainland China)			
Panel	limited	Unlimited	-
Simple Diagnostic Investigation (Hong Kong)			
Panel	-	HKD 2000	-
Simple Diagnostic Investigation (Macau)			
Panel	-	MOP 2000	-
Simple Diagnostic Investigation (Mainland China)			
Panel	-	RMB 2000	-
Chinese Medicine Consultation (Hong			

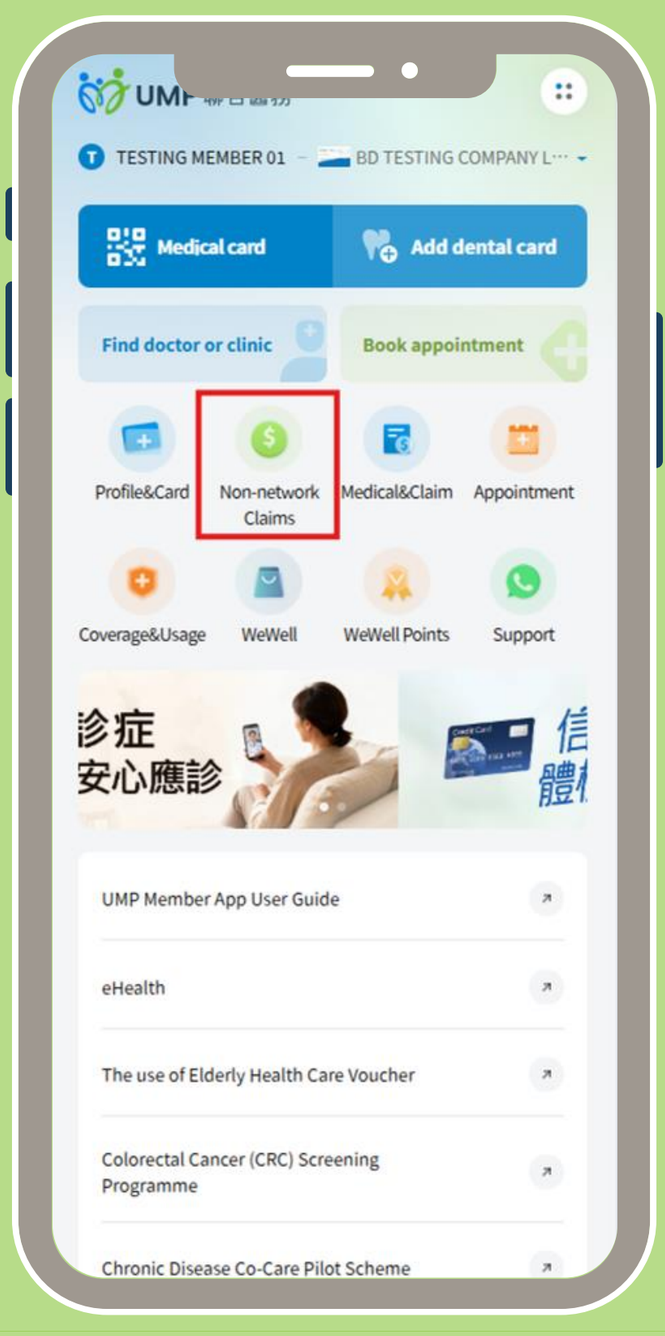
3

Switch to the Usage tab to view the utilized amount and total number of visits for each medical services
點擊使用量分頁即可查看各項醫療服務已使用的金額及總診症次數

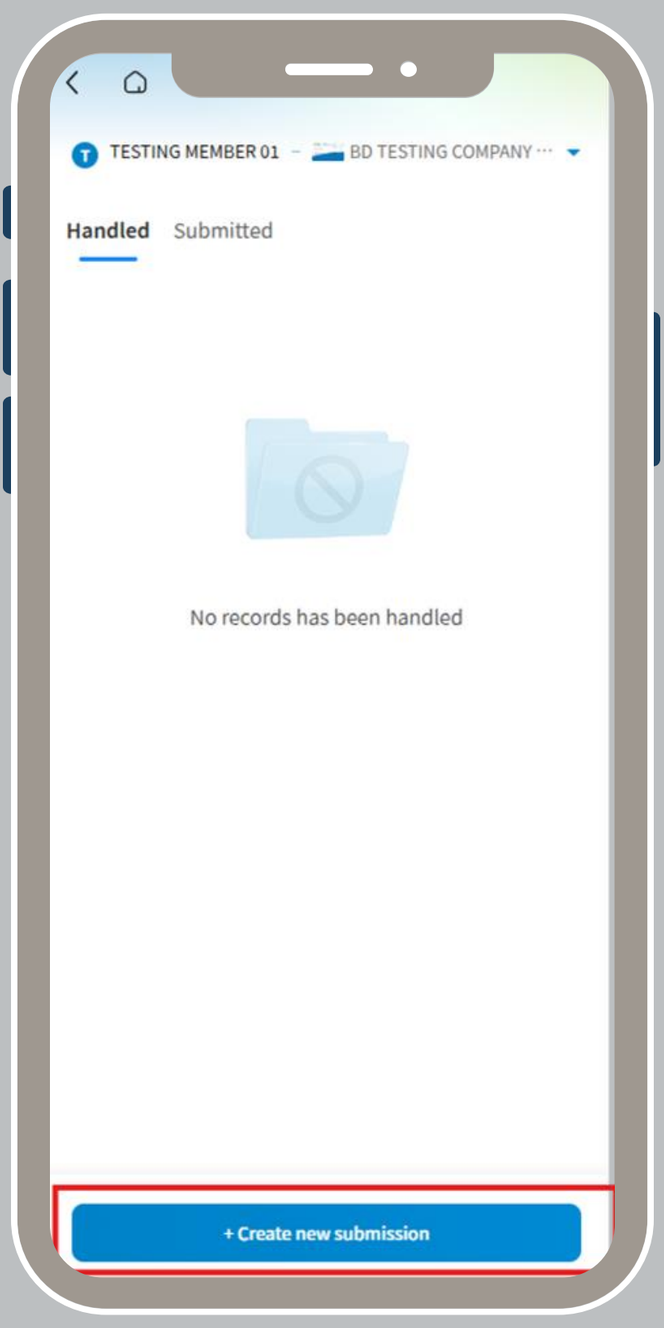


NON-NETWORK CLAIMS
非網絡賠償

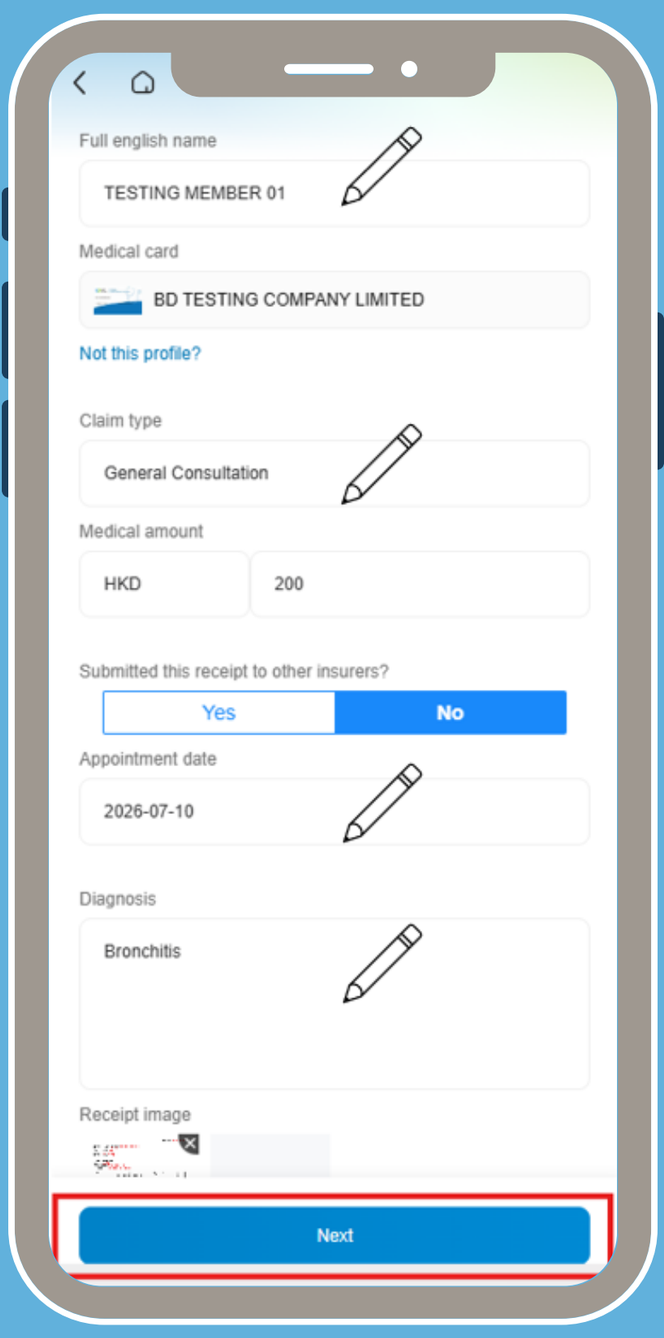
1 Click “Non-network Claims”on the homepage to start a new claim or view submitted record
在首頁點擊非網絡賠償以提交新索償申請或查看申請記錄



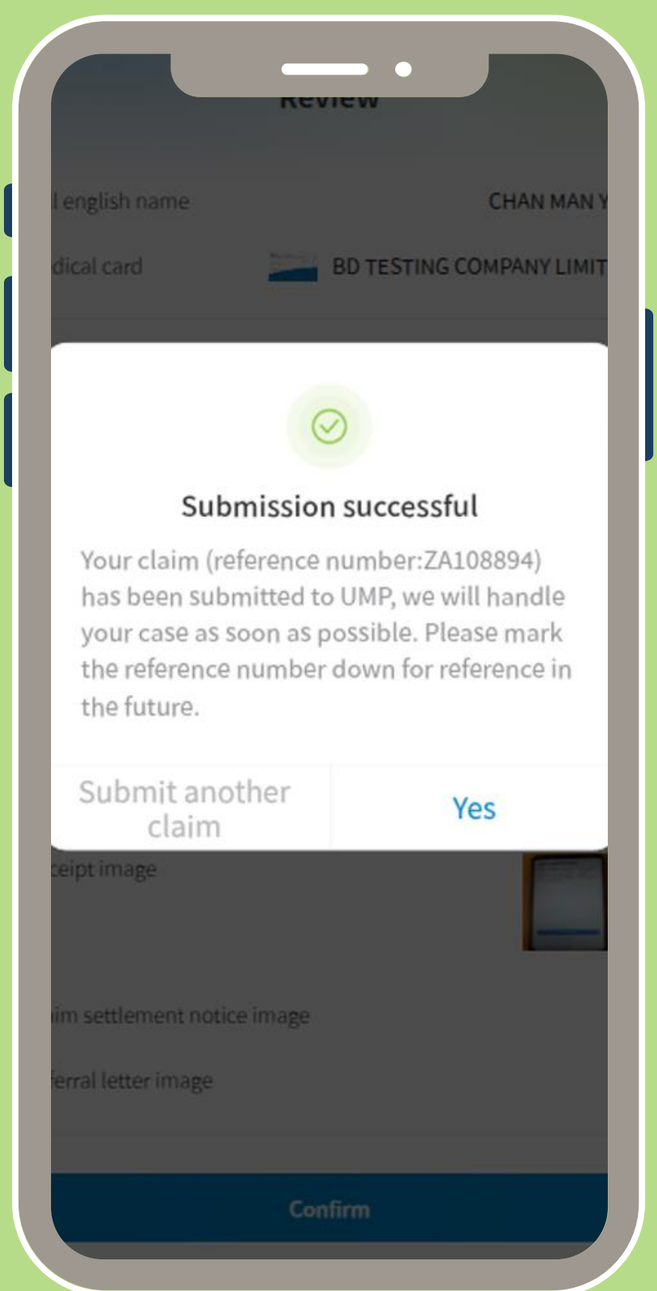
2 Click “+ Create new submission” at the bottom of the screen to start a claim
點擊底部的「 + 新建索償申請 」



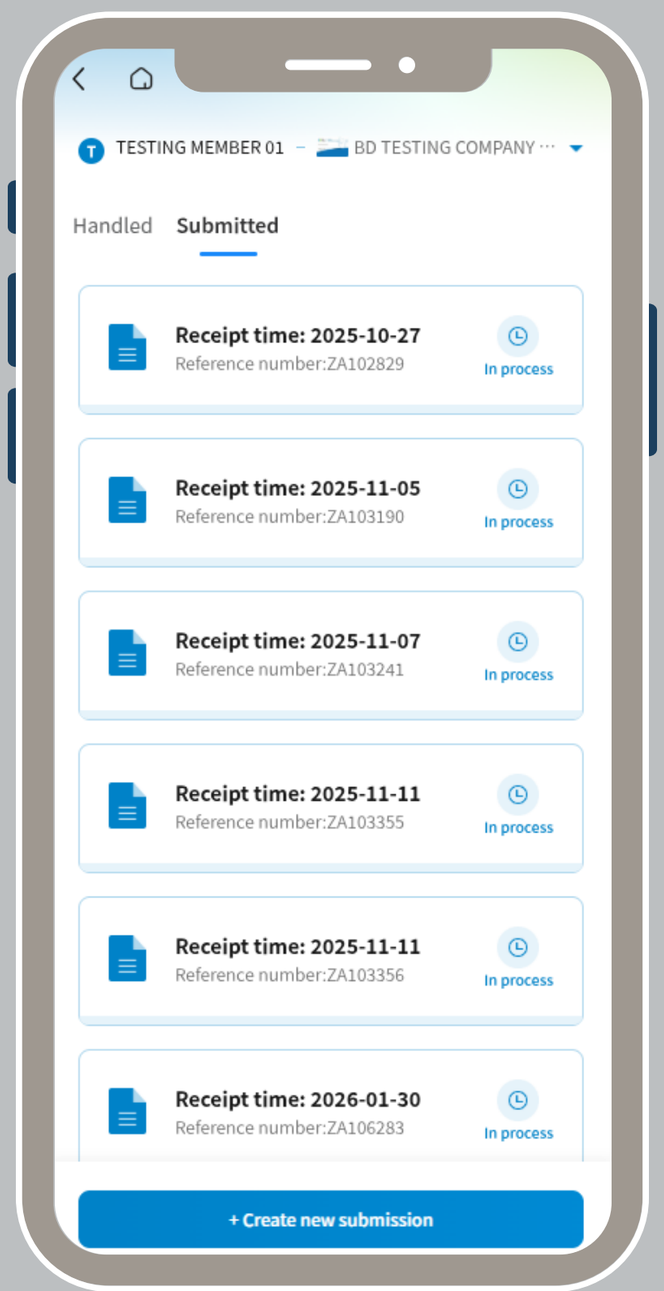
3 Enter the non-network claim details, click "Next", review the details, then click "Confirm" to proceed.
輸入非網絡索償資料，按「下一步」，核對資料後，再按「確認」以繼續



4 A success message will appear; click “Yes”to finish the process
系統將顯示成功訊息, 點擊確定以完成程序

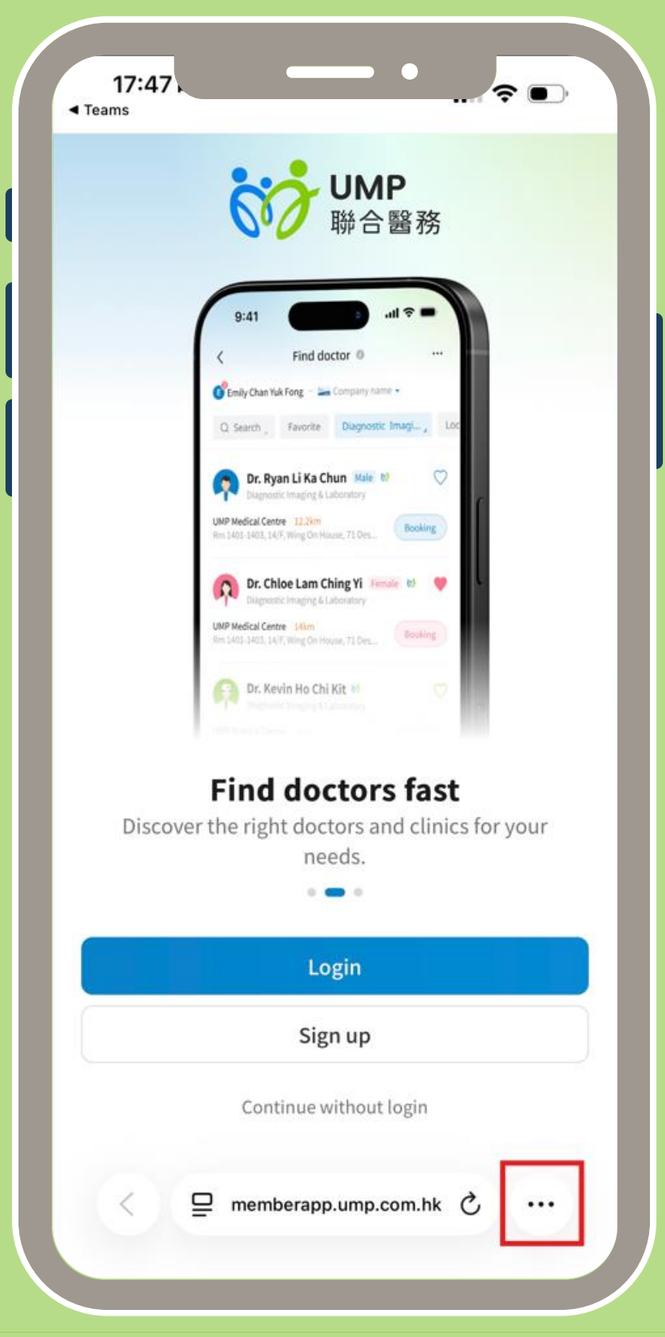


5 Click the “Submitted“ tab to view your claims and check the status
點擊已提交選項以查看申請紀錄及其狀態

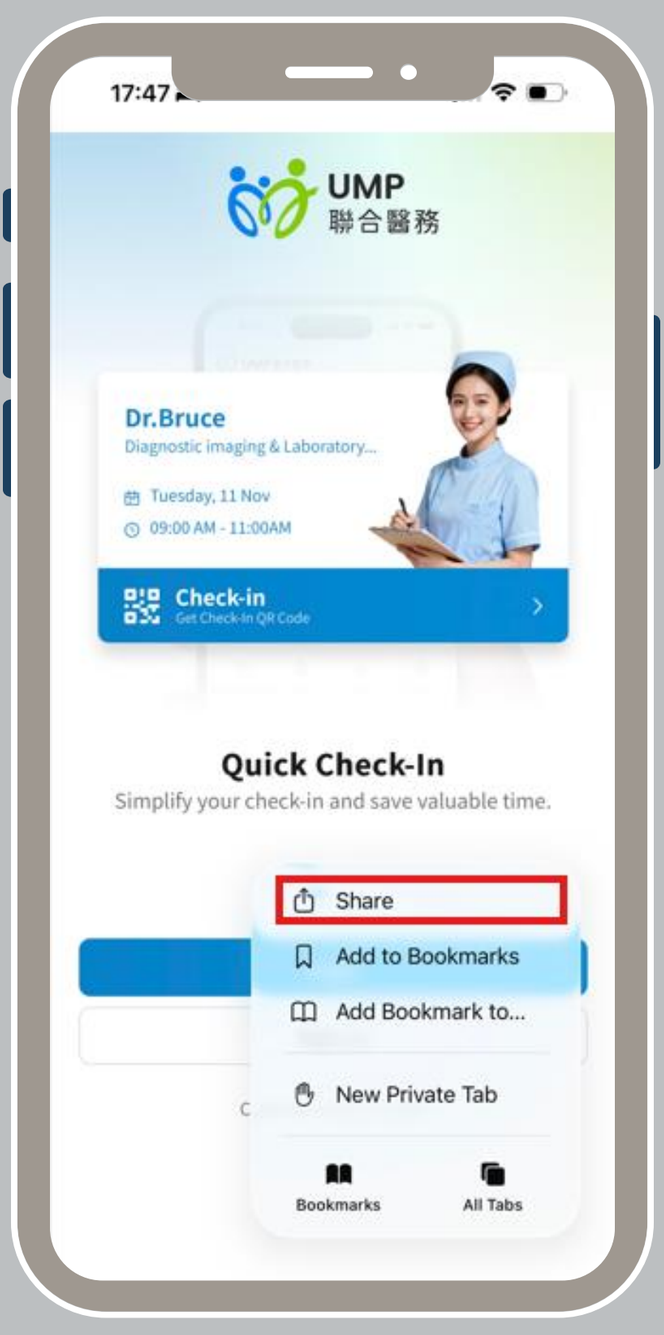


ADD APP TO HOMEPAGE (ios)
將會員應用程式加入主畫面 (ios)

1 Tap the "···" menu in the bottom-right corner
點擊右下角的「···」選單



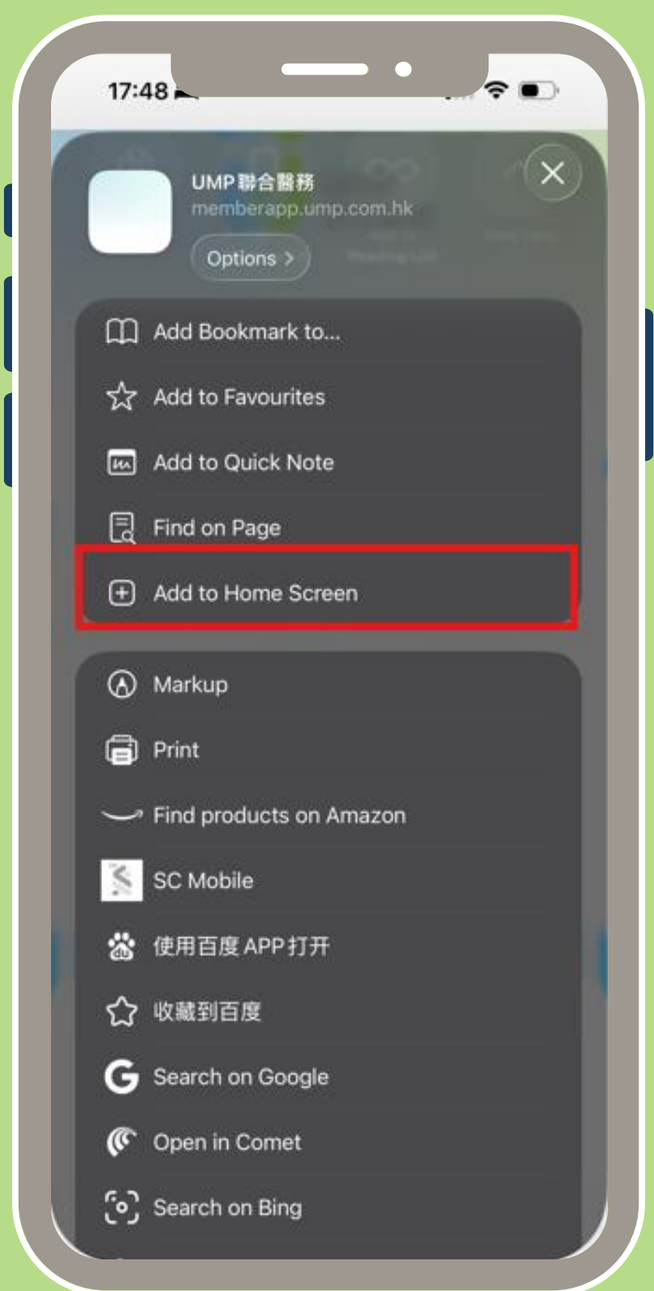
2 Tap "Share" at the top of the menu
點擊選單頂部的「共享」



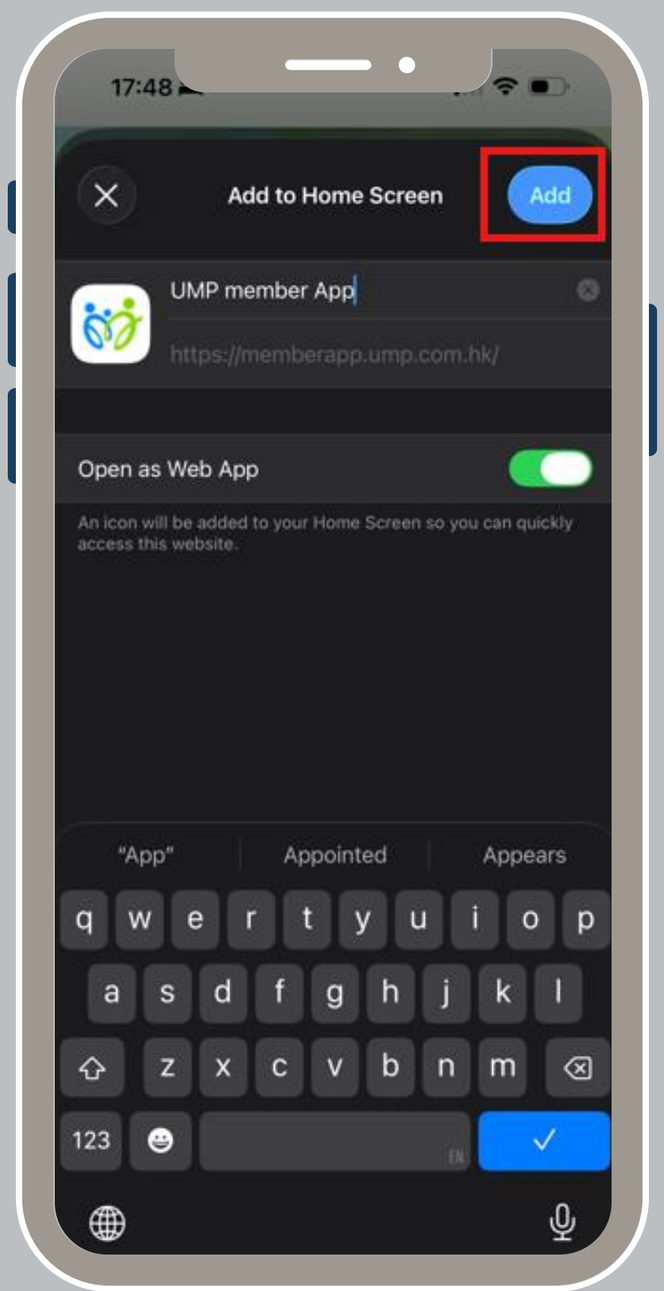
3 Tap "More" to view additional options
點擊 「檢視更多」 以查看其他選項



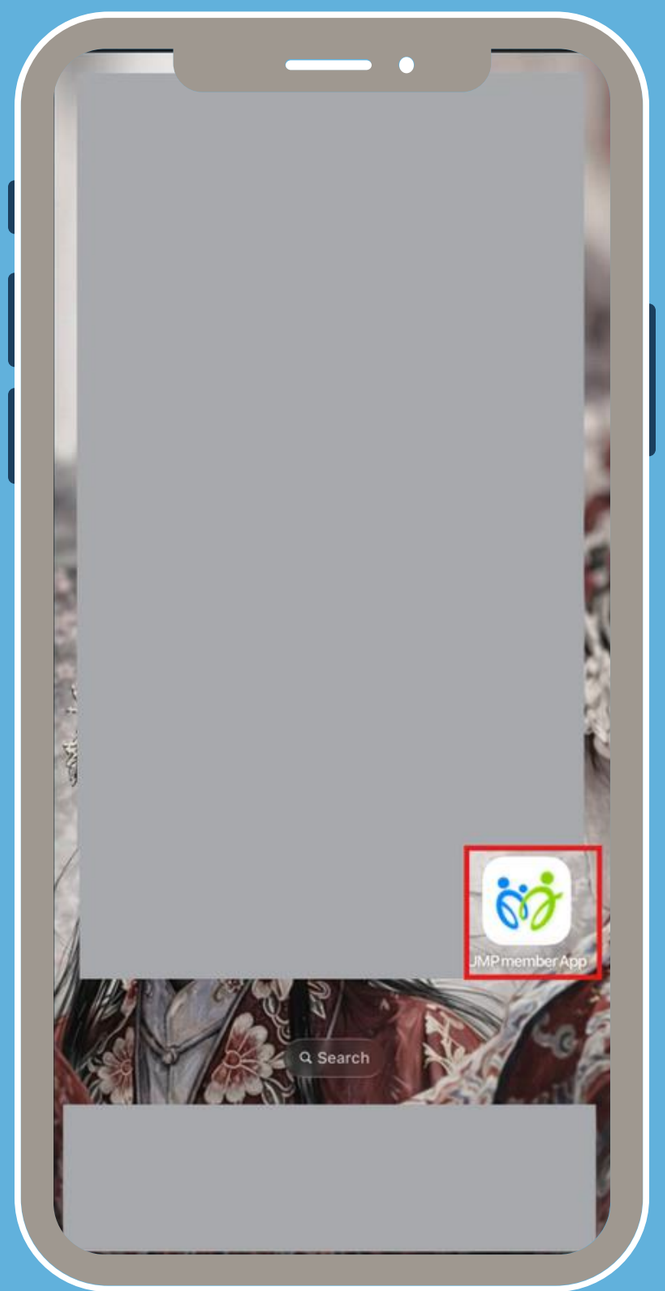
4 Select "Add to Home Screen"
選擇 「加入主畫面」



5 Tap "Add" in the top right corner to confirm
點擊右上角的 「加入」 以完成設定



6 You're all set! The Member App is now available on your Home Screen
設定完成！您現在可以在主畫面上找到會員應用程式



ADD APP TO HOMEPAGE (ANDROID)
將會員應用程式加入主畫面 (ANDROID)

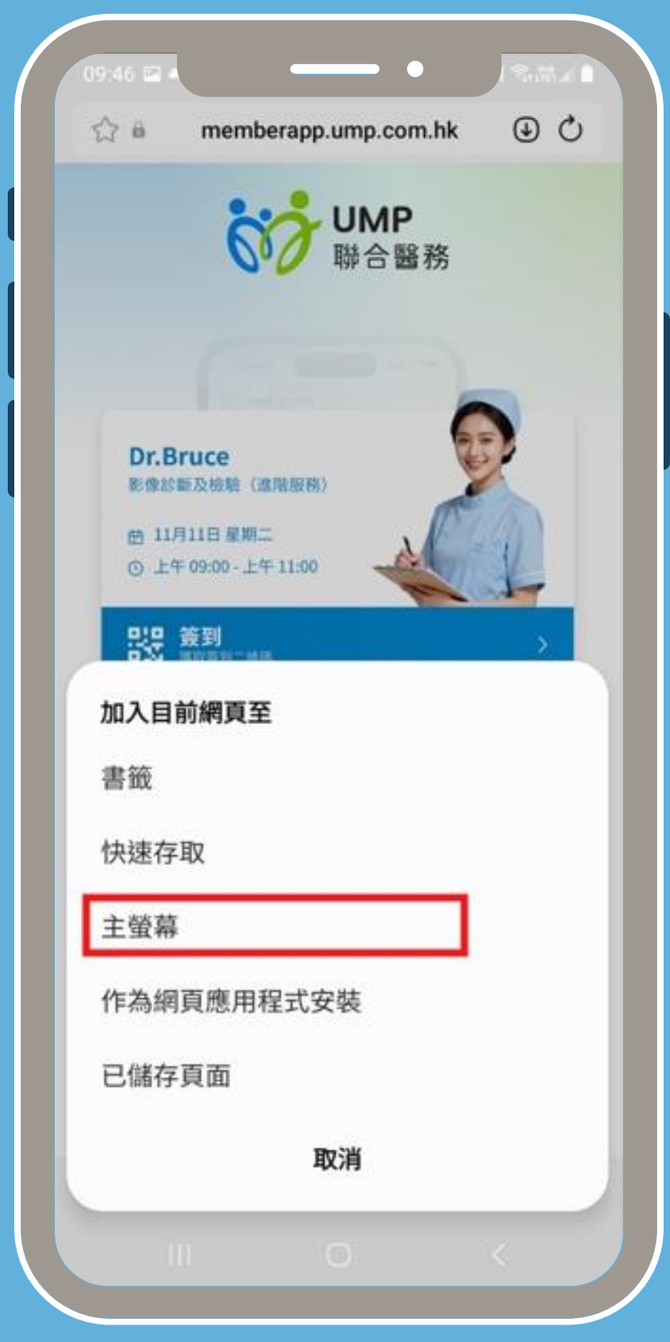
1 Tap the ":" menu in the top-right corner
點擊右上角的「:」選單



2 Tap "Add Page to" to view additional options
點擊「加入頁面至」以查看更多選項



3 Select "Home Screen"
選擇「主螢幕」



4 Tap "Add" in the top-right corner to confirm
點擊右上角的「加入」以完成設定



5 You're all set! The Member App is now available on your Home Screen
設定完成！您現在可以在主畫面上找到會員應用程式



UMP
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Member App Service Hotline
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Mon - Sat
週一至週六
9:00 - 18:00